



Grant All-Detail Report CREP Outreach and Implementation 2022

Grant Title - 2022 - CREP Outreach and Implementation (Redwood SWCD)

Grant ID - P22-7031

Organization - Redwood SWCD

Original Awarded Amount	\$101,516.00	Grant Execution Date	12/13/2021
Required Match Amount	\$10,151.60	Original Grant End Date	6/30/2022
Required Match %	10%	Grant Day To Day Contact	Jeanne Prescott
Current Awarded Amount	\$101,516.00	Current End Date	6/30/2022

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$101,516.00	\$101,439.93	\$76.07
Total Match Amount	\$10,151.60	\$11,218.22	\$-1,066.62
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$111,667.60	\$112,658.15	\$-990.55

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administrator	Administration/Coordination	Current State Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)	\$5,283.47	\$5,283.47	4/1/2022	N
Conservation Specialist	Technical/Engineering Assistance	Current State Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)	\$18,000.00	\$17,999.79	6/1/2022	N
Contracted Services	Technical/Engineering Assistance	Current State Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)	\$185.01	\$109.83	5/17/2022	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Local Match	Administration/Coordination	Local Fund	Facilities and Administration	\$10,151.60	\$11,218.22	6/1/2022	Y
Office Manager	Administration/Coordination	Current State Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)	\$24,047.52	\$24,047.30	6/1/2022	N
Resource Specialist	Technical/Engineering Assistance	Current State Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)	\$30,000.00	\$29,999.59	6/1/2022	N
Water Quality Technician	Technical/Engineering Assistance	Current State Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)	\$24,000.00	\$23,999.95	5/1/2022	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Administrator	
Description	Assist staff in problem solving CREP issues. Oversee recording and CREP applications. Assist in program management with recent staff vacancy.
Category	ADMINISTRATION/COORDINATION
Start Date	1-Apr-22 End Date 30-Jun-22
Has Rates and Hours?	No
Actual Results	Assisted new staff with training. Helped problem solve complex site situations. Oversee data entry and grant tracking. 80.812hr @ 65.38/hr = \$5,283.47

Grant Activity - Conservation Specialist	
Description	Landowner outreach, getting people signed up, processing applications.
Category	TECHNICAL/ENGINEERING ASSISTANCE
Start Date	1-Jul-21 End Date 30-Jun-22
Has Rates and Hours?	No
Actual Results	<p>QTR 1: July - September: Processing and updating CREP applications, developing seed plans, working on wet land restorations, Technical guidance, Contract Management, Organizing contractors. 13 Contacts 39hr @ 47.75/hr = \$1,862.25</p> <p>QTR 2: Oct - Dec: Processing and updating CREP applications, Technical guidance, Contract Management, Organizing contractors. 47hr @ 47.75/hr = \$2,244.25</p> <p>QTR 3: Jan-March: Processing and updating CREP applications, Technical guidance, Contract Management. 72hr @ 51.20/hr = \$3,686.40</p> <p>QTR 4: April - June: Processing and updating CREP applications, Technical guidance, Contract Management, ongoing education, familiarizing new staff with files. 305.23hr @ 33.44/hr = \$10,206.89</p>

Grant Activity - Contracted Services

Description	Due to recent staff turnover. Renville County SWCD has agreed to assist in training and client intake for CREP activities.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	1-May-22	End Date	31-Jul-22
Has Rates and Hours?	No		
Actual Results	Renville SWCD staff member came down for part of 1 day to assist in CREP signups. 3 hours @ \$36.61/hr = \$109.83. Full billable rate for staff is \$61.67 with \$25.06 classified as facilities and admin. $\$61.67 - \$25.06 = \$36.61$.		

Grant Activity - Local Match

Description Local match by providing Facilities and Administration support for grant activities.

Category ADMINISTRATION/COORDINATION

Start Date 1-Jul-21

End Date

30-Jun-22

Has Rates and Hours? No

Actual Results Provided facility and administration support for all activities completed under grant. Office space, technology, vehicles, vehicle support, etc.

Conservation Specialist

Qtr 1: 39hr @ 5.31/hr = \$207.09

Qtr 2: 47hr @ 5.31/hr = \$249.57

Qtr 3: 72hr @ 5.69/hr = \$409.68

Qtr 4: 305.23hr @ 3.71/hr = \$1,132.40

Resource Specialist

Qtr 1: 168hr @ 5.50/hr = \$924.00

Qtr 2: no activity

Qtr 3: 245hr @ 5.60/hr = \$1,732.00

Qtr 4: 185.23hr @ 5.60/hr = \$1,037.29

Water Quality Tech

Qtr 1: no activity

Qtr 2: 267.5hr @ 4.97/hr = \$1,329.48

Qtr 3: 120hr @ 5.28/hr = \$633.60

Qtr 4: 133.48 hr @ 5.28 / hr = \$704.77

Office Manager

Qtr 1: 86hr @ 3.19/hr = \$274.34

Qtr 2: 125.05hr @ 3.19/hr = \$398.91

Qtr 3: 276hr @ 3.52/hr = 971.52

Qtr 4: 292.23hr @ 3.53/hr = \$1,028.65

Asministrator

Qtr 4: 80.812hr @ 7.26/hr = 607.24

Grant Activity - Office Manager

Description	Coordination of funds being use for processing applications and reporting. Title work.		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jul-21	End Date	30-Jun-22
Has Rates and Hours?	No		
Actual Results	<p>QTR 1: July - September: Processing and updating CREP applications organizing and contacting landowners for paperwork etc. working close with BWSR. Many other duties as seen fit. 13 Contacts 86hr @ 28.70/hr = \$2,468.20</p> <p>QTR 2: Oct - Dec: Processing and updating CREP applications organizing and contacting landowners for paperwork etc. working close with BWSR. Many other duties as seen fit. 125.05hr @ 28.70/hr = \$3,588.94</p> <p>QTR 3: Jan - March: Processing and updating CREP applications organizing and contacting landowners for paperwork etc. working close with BWSR. Many other duties as seen fit. 276hr @ 31.66/hr = \$8,738.16</p> <p>QTR 4: April - June: Processing and updating CREP applications organizing and contacting landowners for paperwork etc. working close with BWSR. Many other duties as seen fit. 292.23hr @ 31.66/hr = \$9,252.00</p>		

Grant Activity - Resource Specialist

Description	Technical Advice, Technical Review, Problem Solving.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	1-Jul-21	End Date	30-Jun-22
Has Rates and Hours?	No		
Actual Results	<p>Qtr 1: July - Sept: pre-construction meetings, staking, and check out with all of these projects. At the completion of the projects, performed as-builts to verify that the project was completed to BWSR and NRCS standards and specifications. 11 CREP restorations completed. 168hr@49.50/hr = \$8,316</p> <p>Qtr 2: Oct - Dec: no activity.</p> <p>Qtr 3: Jan - March: Processing and updating CREP applications, Technical guidance, Contract Management, and Organizing contractors. 245 hr @ 50.40/hr = \$12,348</p> <p>Qtr 4: April - June: Processing and updating CREP applications, Technical guidance, Contract Management, and Organizing contractors. 185.23 hr @ 50.40/hr = \$9,335.59</p>		

Grant Activity - Water Quality Technician

Description	Technical Advice, Technical Review, Problem Solving.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	1-Jul-21	End Date	30-Jun-22
Has Rates and Hours?	No		
Actual Results	<p>Qtr 1: July - Sept: No Activity</p> <p>Qtr 2: Oct - Dec: Assist with pre-construction meetings, staking, and check out with all of these projects. At the completion of the projects, performed as-builts to verify that the project was completed to BWSR and NRCS standards and specifications. 2 CREP restorations completed. 267.5hr@44.69/hr = \$11,954.58</p> <p>Qtr 3: Jan - March: Processing and updating CREP applications, Technical guidance, Contract Management, and Organizing contractors. restorations completed. 120hr@47.52/hr = \$5,702.40</p> <p>Qtr 4: April - June: Processing and updating CREP applications, Technical guidance, Contract Management, and Organizing contractors. restorations completed. 133.48hr@47.52/hr = \$6,342.97</p>		

Grant Attachments

Document Name	Document Type	Description
2022 CREP Outreach and Implementation	Grant Agreement	2022 CREP Outreach and Implementation - Redwood SWCD
2022 CREP Outreach and Implementation All Details Report	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
2022 CREP Outreach and Implementation EXECUTED	Grant Agreement	2022 CREP Outreach and Implementation - Redwood SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/14/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 07/27/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 07/22/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 07/20/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/19/2022

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/19/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/15/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 07/27/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/13/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/20/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/20/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/10/2022
CREP Qtr 4 - reimbursement form	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
CREP Qtr 4 - reimbursement form Revised	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
CREP Quarterly Email_12.10.2021	Journal	Journal Dated - 12/22/2021
CREP Quarterly Email_June 2022	Journal	Journal Dated - 06/21/2022
CREP Quarterly Email_March 2022	Journal	Journal Dated - 03/08/2022
CREP Reimbursement Qtr. 3	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
CREP reimbursement form July to Dec 2021	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
Expenditures Report Attached for Reconciliation	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
P22-7031 Reconciliation B Checklist	Journal	Journal Dated - 07/26/2022
Redwood CREP_Reimbursement_Form_FY22	Journal	Journal Dated - 12/22/2021
Redwood Email_RE_eLINK Reporting Corrections	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
Redwood_CREP_Reimbursement_Form_FY22_Q1&Q2	Journal	Journal Dated - 03/08/2022
Redwood_CREP_Reimbursement_Form_FY22_Q3	Journal	Journal Dated - 06/21/2022
Renville SWCD Invoice	Grant	2022 - CREP Outreach and Implementation (Redwood SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 04/11/2022
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 12/09/2021

Report created on:7/27/22

Document Name	Document Type	Description
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/20/2022
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 11/03/2021