

SOIL AND WATER CONSERVATION DISTRICTS

“Helping bring YOU clean water”



Redwood SWCD

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MINUTES FROM THE FEBRUARY 10, 2011 MONTHLY BOARD MEETING

Supervisors

Chair
Ralph Heiling
District III
(507) 249-3568

Vice Chair
Joseph Plaetz
District IV
(507)747-2803

Secretary
Donald Steffen
District II
(507) 648-3485

Treasurer
Jeff Potter
District I
(507) 641-3087

PR & I
Sunny Ruthchild
District V
(507) 629-8276

Staff

Marilyn
Bernhardson
District
Administrator

Kari Clouse
Office Assistant

Judy Schulte
District
Technician

Karen Wilhelmi
Education
Coordinator

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 8:00 a.m., on Thursday, February 10, 2011 by Chair Ralph Heiling. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

BOARD MEMBERS PRESENT:

Ralph Heiling – Chair
Donald Steffen – Secretary
Jeff Potter – Treasurer
Sunny Ruthchild – PR&I

STAFF: Marilyn Bernhardson – District Administrator

COUNTY COMMISSIONER: Al Kokesch

ADOPT AGENDA: Motion by Steffen, second by Potter to approve agenda as presented. Motion carried by all voting yes.

MINUTES: Motion by Potter, second by Steffen to approve the minutes from the January 13, 2011 board meeting as presented and amended at the meeting. Motion carried by all voting yes.

PUBLIC COMMENT: None

Joe Plaetz entered the meeting at 8:05 a.m.

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STATE COST SHARE:

FY 2008 Clean Water Legacy BWSR Funds:

Motion by Potter, second by Plaetz to approve a partial payment for the following contract:

CWL-76-08	Harold Nelson	Waterway	\$3,075.00
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Motion carried by all voting yes.

FY 2010 Clean Water Fund:

Motion by Plaetz, second by Ruthchild to approve cost share payment from the 2010 Clean Water Funds:

3-10	Kenneth Andres	Grid Sampling	\$1,000.00
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Motion carried by all voting yes.

Motion by Steffen, second by Potter to accept the following request for cost share assistance:

CWF-20-10	Norman Krienke	Intakes	\$1,500.00
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Motion carried by all voting yes. Brown SWCD will provide technical support.

Native Buffer Program:

Motion by Plaetz, second by Ruthchild to approve payment for the following contract:

BS1-10	Luann Kern	Restoration of Habitat	\$7,200.00
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Motion carried by all voting yes.

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State Cost Share (continued)

District: 2010 Funds:

Motion by Steffen, second by Potter to accept the following requests for cost share assistance:

8-10	John Hogan	Grade Stab	\$3,000.00
9-10	Willard Pfarr	Fmstd	\$ 400.00

Area II will provide technical support for contract 8-10 and district will provide technical support for 9-10.

Motion carried by all voting yes.

2011 Funds:

Motion by Ruthchild, second by Potter to accept the following request for cost share assistance:

1-11	John Goelz	Grade Stab	\$3,000.00
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Area II will provide technical support.

Motion carried by all voting yes.

BILLS PAYABLE: Motion by Steffen, second by Plaetz to approve payment of all bills through February 10, 2011 totaling \$45,405.40. Motion carried by all voting yes.

REPORTS:

Kari Clouse entered the meeting at 8:44 a.m.

Office Assistant: Clouse – 1) Closed out 2010 fiscal year books and submitted reports to BWSR for approval. 2) Continue to work on eLINK to clean up all reports. 3) Edit meeting minutes and mailed out. 4) Payroll, taxes and reporting. 5) Submitted rain Gauge reports. 6) PERA Annual Report. 7) Accounts payable and reports for board meeting. 8) Payroll reports to Marilyn for MCIT annual payroll audit. 9) Entered receivables for January 2011. 10) Monthly bank reconciliation. 11) Mailing payment notices for EQIP and CSP. 12) Filing 1026's. 13) District supply order. 14) Submitted payment request to BWSR for title insurance reimbursements. 15) Invoice to RCRCA for internet.

Kari Clouse left the meeting and Karen Wilhelmi entered the meeting at 8:48 a.m.

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REPORTS (continued)

Education Coordinator: Wilhelmi - 1) Gave presentation at Redwood Valley Middle School for the 5th Graders on the Incredible Journey. Kids really enjoyed the presentation. 2) Worked on State Cost Share, Native Buffer, CWL files and CWF files. 3) Help process paperwork for Riparian buffer program. 4) Help NRCS with miscellaneous office work. 5) Updated website. 6) Environmental Fair – Sending out invites to all schools in Redwood County. 7) Sending Envirothon information out to schools. 8) Sent out News Releases for NRCS and SWCD. 9) Entered information, pollution reduction and mapping into eLINK. 10) Continue to work with FSA on updating deeds and death certificates. 11) Working on 2010 Annual Report. 12) Worked on and updated mailing list for Sub-Watershed at Revere. Added phone numbers to our list and sent out 2 mailings to everyone.

Karen Wilhelmi left the meeting and Judy Schulte entered the meeting at 8:55 a.m.

Technical – Schulte 1) Attended Farmbill meeting in Mankato. 2) Developing scenarios and working with those interested in CRP and the RIM/WRP Flood Program. 3) We have about 50 individuals interested in the RIM Riparian Bufferstrip Program. 4) Working on the tree program, completing designs and cost share applications. 5) Recorded two radio programs. 6) Reviewed WCA monitoring reports. 7) Attended and spoke at the U of M tree workshop. 8) Completed paperwork for 4 CPL grant landowners. 9) Ordered mats and tree tubes for tree season. 10) Attended and spoke at DNR "Our Water, Our Choices" meeting. 11) Did some eLINK summaries and calculations. 12) Helped on brochure and other items for civic engagement project. 13) Joined Redwood PF and presented them with award they received from state convention. 14) Met with two landowners for their grade stabilization structures in the middle MN watershed. 15) Will work on the state funded walk-in program. 16) Will attend rain garden training and WEPS training.

Judy Schulte left the meeting at 9:25 a.m.

County Commissioner Report: Kokesch - 1) Goodhue County has sold home health care to private industry. 2) County did sign a 30 month extension with RCRCA. 3) Met with legislators. 4) Talked about the "Home Rule" way of operating government.

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REPORTS (continued)

District Administrator: Bernhardson - 1) Attended Clean Water Council Meeting. 2) Met with County Commissioners where they approved the amended Comprehensive Local Water Management Plan. 3) Completed Ag BMP Report for Department of Ag. 4) Participated in a Webinar with MCIT where we reviewed insurance coverage for SWCD's 5) With MASWCD staff, met with several legislators. 6) Developing information for the 2010 Annual Report. 7) Met with reporter from Gazette who is doing a story about water quality. 8) Continue to process contracts for RIM Riparian Buffer and Rock Outcrop programs. 9) Continue to work on items for our civic engagement project and set up meetings. 10) Developed write up for descriptions and results for eLINK.

RCRCA: Held annual meeting with Area II. Norman Holmen from Cottonwood County was elected chair.

NRCS: DC Christiansen is on a teleconference. See attached report

RC&D – Ruthchild reported on the January 19, 2011 meeting.

AFFILIATE PROGRAM: Discussed the program to see how we could revitalize the program. Several items were suggested: a tour in the future, send out annual report, give each member a tree, develop a calendar and hand out window clings when a business pays their dues. Work with the cities and their residents to educate them on potential pollutants that come from within a city. For 2011 it was decided to do a calendar and window clings.

AREA V MEETING: Area V meeting will be held February 17, 2011 at St. Stephens Church in Marshall. Those attending: Potter, Ruthchild, Steffen and Bernhardson.

LEGISLATIVE BRIEFING: Legislative Briefing will be held February 28 and March 1, 2011. February 28th activities will be at the Embassy Suites, St. Paul. Those attending: Potter, Ruthchild and Bernhardson.

OTHER BUSINESS: None

NEXT MEETING: The next meeting of the Redwood Soil and Water Conservation District will be Thursday March 10, 2011 at 8:00 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

ADJOURNMENT: Chair declared the meeting adjourned at 10:34 a.m.

Supervisor