

SOIL AND WATER CONSERVATION DISTRICTS

“Helping bring YOU clean water”



Redwood SWCD

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PR & I
Sunny Ruthchild
District V
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Staff

Marilyn
Bernhardson
District
Administrator

Kari Clouse
Office Assistant

Vacant
District
Technician

Karen Wilhelmi
Education
Coordinator

MINUTES FROM THE APRIL 14, 2011 MONTHLY BOARD MEETING

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 8:00 a.m., on Thursday, April 14, 2011 by Chair Ralph Heiling. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

BOARD MEMBERS PRESENT:

Ralph Heiling – Chair
Donald Steffen – Secretary
Jeff Potter – Treasurer
Sunny Ruthchild – PR&I

STAFF: Marilyn Bernhardson – District Administrator

ADOPT AGENDA: Motion by Steffen, second by Ruthchild to approve agenda with the addition of: Resolution ideas. Motion carried by all voting yes.

MINUTES: Motion by Ruthchild, second by Potter to approve the minutes from the February 10, 2011 board meeting as sent out in March. Motion carried by all voting yes.

PUBLIC COMMENT: None

STATE COST SHARE:

FY 2007 Clean Water Legacy - 319 Funds:

Motion by Steffen, second by Potter to accept the following request for cost share assistance:

CWL-79-07	Robert Kemmerer	Grade Stabilization Structure	\$12,284.43
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Motion carried by all voting yes. Technical services will be provided by Area II.

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State Cost Share (continued)

FY 2008 Clean Water Legacy BWSR Funds:

At the request of the landowner, motion by Ruthchild, second by Potter to cancel the following request for cost share assistance:

CWL-89-08	Evans Ranch	Basins	\$14,783.40
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Motion carried by all voting yes.

Motion by Steffen, second by Potter to accept the following requests for cost share assistance:

CWL-90-08	Robert Kemmerer	Grade Stab. Structure	\$10,411.33
CWL-91-08	Norman Krienke	Intakes	\$ 600.00
CWL-92-08	Charles Kotten	Intakes	\$ 600.00

Motion carried by all voting yes. Area II will provide technical support for CWL-90-08 and Brown SWCD will provide technical support for CWL-91 and 92-08.

Motion by Ruthchild, second by Steffen to approve the 3rd and final payments for the following contracts:

CWL-2-08	Leonard Runck	Nutr. Mgt.	\$3,750.00
CWL-3-08	Troy Runck	Nutr. Mgt.	\$3,750.00
CWL-4-08	Ralph Weber	Nutr. Mgt.	\$3,750.00
CWL-5-08	A Plus Farms	Nutr. Mgt.	\$3,750.00
	Centrol	TSP	\$6,000.00

Motion carried by all voting yes.

FY 2010 Clean Water Fund:

Motion by Ruthchild, second by Steffen to approve incentive payments for the following contracts:

CWF-1-10	Cory Jensen	Grid Sampling	\$2,000.00
CWF-6-10	Steve Bush	Grid Sampling	\$1,000.00

Motion carried by all voting yes.

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State Cost Share (continued)

District: 2010 Funds:

Motion by Potter, second by Steffen to accept the following request for cost share assistance:

10-10	Brian Vanderviere	Farmstead	\$436.00
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Motion carried by all voting yes.

BILLS PAYABLE: Motion by Steffen, second by Potter to approve payment of all bills through April 14, 2011 totaling \$53,997.49. Motion carried by all voting yes.

REPORTS:

District Administrator: Bernhardson - 1) Attended Clean Water Council Meeting. 2) Legislative briefing and legislative appointment. Follow up and contacts with legislators. 3) Attended RCRCA technical meeting. 4) Attended SWTSA Meeting. 5) Continue to process RIM contracts. 6) Completed farmbill application. 7) Working on the Minnesota Conservation Corp Apprenticeship Program. 8) Held 2 sub-watershed meetings. 9) Attended Area V meeting. 10) Worked with Judy on several programs to know status of those programs. 11) Vacancy announcement and details connected to vacancy. 12) Attended Envirothon, Environmental Fair and Woman's Day meetings. 13) Kari and I worked on getting the storage building and tree facility ready for the season. 14) Went with Jeff to pick up rolls of matting. 15) Sent out letters requesting bids for 2010 audit. 16) Next Area meeting will be on June 16th at Luverne. 17) Working on tree issues.

Karen Wilhelmi entered the meeting 8:40 a.m.

Education Coordinator: Wilhelmi - 1) Worked on Clean Water Legacy files. 2) Helping with Riparian buffer program. 3) Helped NRCS with miscellaneous office work and shredding. 4) Updated website. 5) Working with FSA on updating deeds in RIM and CRP folders. 6) Attended meetings for Envirothon, Environmental Fair and Women's Day. 7) Working on Environmental Fair with Presenters, rentals, school sign ups and getting ready for scheduling. 8) Working on Envirothon, getting study packets to the schools and setting up the schedule. Final letters, including instructions ready to send out next week, final prep for the event, which is May 5th, 2011. 9) Working on final brochure and signs for Women's Day. 10) Calendars - finding pictures and getting quotes. 11) Window clings -getting quotes. 12) Getting ready for the tree planting and matting season.

Karen Wilhelmi left the meeting at 8:53 a.m.

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Reports continued:

RCRCA: Steffen reported on the March 21, 2011 meeting.

TSA: Heiling reported on the March 30, 2011 meeting.

RC&D – Ruthchild reported on the March 30, 2011 meeting.

Brian Christiansen entered the meeting at 9:10 a.m.

NRCS: See attached report

Brian Christiansen left the meeting at 9:30 a.m.

STORAGE BUILDING: Discussed issues that occurred with the storage facility.

TECHNICAL POSITION: Updated board on status of filling the technical position. Motion by Potter, second by Ruthchild to submit a reservation for wetland training for new technician. Motion carried by all voting yes.

CONSERVATION CORP APPRENTICE: We are scheduled to receive an apprentice May 31 – August 19, 2011.

FARMBILL POSITION: Motion by Steffen, second by Ruthchild to approve the 2011 grant application for a 50% farm bill position. Motion carried by all voting yes.

WALK-IN PROGRAM: DNR and BWSR have received funding for a Walk-In Program. We are slated to receive a grant to cover approximately 200 hours of staff time which would amount to about \$4,210. Motion by Potter, second by Steffen to authorize Bernhardson to sign the grant agreement when it arrives. Motion carried by all voting yes.

CALENDAR: Reviewed with the board the printing of the proposed calendars and window clings. It was decided to have the window clings made for 2011 and have the calendars printed for 2012.

RESOLUTION: If anyone has any ideas for a resolution it needs to be approved at our June board meeting so it can go to the Area meeting in June.

OTHER BUSINESS: None

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NEXT MEETING: The next meeting of the Redwood Soil and Water Conservation District will be Thursday May 12, 2011 at 8:00 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

ADJOURNMENT: Chair declared the meeting adjourned at 10:24 a.m.

Supervisor