

SOIL AND WATER CONSERVATION DISTRICTS



“Helping bring YOU clean water”

Redwood SWCD

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(507) 648-3485

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Thomas Morley
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(507) 641-3742

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PR & I
Ralph Heiling
District III
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Staff

Marilyn
Bernhardson
District
Administrator

Kari Clouse
Office
Assistant

Judy Schulte
District
Technician

Karen
Wilhelmi
Education
Coordinator

MINUTES FROM THE SEPTEMBER 9, 2010 MONTHLY BOARD MEETING

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 8:00 a.m., on Thursday, September 9, 2010 by Chair Mike Hewitt. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

BOARD MEMBERS PRESENT:

Mike Hewitt – Chair
Don Steffen – Vice-Chair
Tom Morley – Secretary
Joe Plaetz – Treasurer
Ralph Heiling – PR&I

STAFF: Marilyn Bernhardson – District Administrator

COUNTY COMMISSIONER: Gary Dahms

ADOPT AGENDA: Motion by Heiling, second by Morley to approve agenda as sent. Motion carried by all voting yes.

Joe Plaetz entered the meeting at 8:06 a.m.

MINUTES: Motion by Heiling, second by Morley to approve the minutes from the August 12, 2010 board meeting as sent. Motion carried by all voting yes.

PUBLIC COMMENT: None

STATE COST SHARE:

FY 2008 Clean Water Legacy:

Motion by Heiling, second by Plaetz to accept the following request for cost share assistance from the 2008 Clean Water Legacy funds:

CWL-86-08	Dallas Dolan	Intakes	\$1,200.00
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Motion carried by all voting yes. RCRC will provide technical support.

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STATE COST SHARE (continued):

Cancellation: At the request of Brian Hicks, motion by Plaetz, second by Heiling to cancel contract CWL-68-08 requesting cost share assistance for a water and sediment control basin. Motion carried by all voting yes.

Motion by Heiling, second by Morley to approve final payment for the following contract:

CWL-72-08	Michael Geis	Dam	\$5,256.44
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Motion carried by all voting yes.

FY 2010 Clean Water Fund

Motion by Morley, second by Plaetz to accept the following request for cost share assistance from the 2010 Clean Water Fund.

CWF-13-10	Erik Benson	Intakes	\$2,100.00
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Motion carried by all voting yes. Murray SWCD will provide technical support.

SIGNATURE CARD: Board members signed the signature card to establish a vehicle account at Edward Jones.

Don Steffen entered the board meeting 8:12 a.m.

BILLS PAYABLE: Motion by Plaetz, second by Heiling to approve payment of all bills through September 9, 2010 totaling \$26,384.03. Motion carried by all voting yes.

REPORTS:

Kari Clouse entered the meeting at 8:16 a.m.

Office Assistant: Clouse 1) Accounts payable, accounts receivable, payroll and all reports for district and RCRCA. 2) Tree replacement postcards were sent out with Judy's help. 3) Agenda and other items for board meeting. 4) eLINK. 5) Assist NRCS with whatever they need. 6) RCRCA will be hiring a full time staff person, so I will be back at the district full time, however I will continue to work with new person during transition.

Kari Clouse left the meeting and Karen Wilhelm entered the meeting at 8:20 a.m.

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REPORTS (continued)

Education Coordinator: Wilhelmi - 1) Worked on State Cost Share, CWL files and CWF files. 2) Helped NRCS with scanning, mailing out and miscellaneous office work. 3) Updated website. 4) Helping with Riparian buffer program with paper work. 5) Legislative Area 5 Meeting – Helped with getting ready, set up and taking pictures at the meeting and thank you notes. Emailed pictures to area districts and sent out news release for the Redwood County newspapers. 6) Helped with the Water Management Plan changes. 7) Sent out News Releases for NRCS and SWCD. 8) Working on mailing list for spot checks that need to be sent to producers. 9) Making any name changes or tag changes to the CRP, RIM and CREP folders. Updating the RIM list. 10) Entered information into eLink. Had some issues and worked with Mark Hiles and Conor Donnelly to fix them. 11) Help out wherever needed.

Karen Wilhelmi left the meeting and Judy Schulte entered the meeting at 8:22 a.m.

Technical: - Schulte 1) One of our Native buffer applicants backed out so had to find a replacement. 2) Completed the Conservation Farmer of the year write up. 3) Did a copy of Radio programs. 4) Met with BWSR staff to discuss RIM process. 5) Wetland talk at a tiling conference. 6) Helped with general CRP sign-up with only 8 contracts qualifying. Should have close to 16 new contracts with either an October or November start date. 7) Working on Rock outcrop easements. 8) Writing 2 conservation legacy grant applications. 9) Sent out tree replacements post cards. 10) WCA and TEP meeting.

Judy Schulte left the meeting at 8:43 a.m.

District Administrator: Bernhardson 1) Attended Clean Water Council meeting, Steering Committee meeting and legislative recommendation for Clean Water Fund budget meeting. 2) Prepared for and participated in the Public hearing for Redwood County's Water Management Plan on September 7, 2010. 3) Met with BWSR staff to talk about the RIM process. 4) Processed RIM applications. 5) Reconciled all clean water fund accounts. 6) Prepared for and participated in the legislative candidate forum for Area V Meeting. With Karen's help, also got thank you notes send to all 13 candidates that attended. 7) Prepared paperwork for 2010 state cost share spot checks. 8) Preparing for the local work group meeting.

RCRCA: No meeting in August

TSA: Heiling reported on the September 8, 2010 meeting.

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AREA V MEETING: Hewitt, Heiling and Plaetz reported on the Area V Meeting on September 1st.

RC&D Meeting: Hewitt reported on the August 25, 2010 RC&D Meeting.

COUNTY COMMISSIONER: Working on the budget.

Brian Christianson entered the board meeting at 8:55 a.m.

NRCS: See DC Report

LOCAL WORK GROUP: Local Work Group is scheduled for September 29, 2010 in the meeting room of the Ag Service Center. Notices, along with a survey will be mailed out on Friday.

REVIEW MEMORANDUM OF UNDERSTANDING WITH NRCS: Brian Christensen reviewed the memorandum of understanding between the district and NRCS.

Brain Christensen left the meeting at 9:10 a.m.

NOVEMBER MEETING: November board meeting is scheduled for Veteran's Day. Meeting will be moved to November 10, 2010 at 8:00 a.m.

OTHER BUSINESS: None

NEXT MEETING: The next meeting of the Redwood Soil and Water Conservation District will be October 14, 2010 at 8:00 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

ADJOURNMENT: Chair declared the meeting adjourned at 9:15 a.m.

Supervisor