

# SOIL AND WATER CONSERVATION DISTRICTS



“Helping bring YOU clean water”

## Redwood SWCD

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### Supervisors

Chair  
Mike Hewitt  
District V  
(507) 859-2406

Vice Chair  
Donald Steffen  
District II  
(507) 648-3485

Secretary  
Thomas Morley  
District I  
(507) 641-3742

Treasurer  
Joseph Plaetz  
District IV  
(507) 747-2803

PR & I  
Ralph Heiling  
District III  
(507) 249-3568

### Staff

Marilyn  
Bernhardson  
District  
Administrator

Kari Clouse  
Office  
Assistant

Judy Schulte  
District  
Technician

Karen  
Wilhelmi  
Education  
Coordinator

## MINUTES FROM THE NOVEMBER 10, 2010 MONTHLY BOARD MEETING

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 8:00 a.m., on Wednesday, November 10, 2010 by Chair Mike Hewitt. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

### BOARD MEMBERS PRESENT:

Mike Hewitt – Chair  
Donald Steffen- Vice-chair  
Tom Morley – Secretary  
Joe Plaetz - Treasurer  
Ralph Heiling – PR&I

**STAFF:** Marilyn Bernhardson – District Administrator

**COUNTY COMMISSIONER:** Gary Dahms

**GUEST:** Jeff Potter – Supervisor elect

**ADOPT AGENDA:** Bernhardson requested we move the South Flood Recovery to the first item after Public Comments. Motion by Heiling, second by Steffen to approve agenda as amended. Motion carried by all voting yes.

**MINUTES:** Motion by Plaetz, second by Heiling to approve the minutes from the October 14, 2010 board meeting as sent. Motion carried by all voting yes.

**PUBLIC COMMENT:** None

Board introduced themselves to Jeff Potter, supervisor elect.

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**Southern Flood Recovery:** Motion by Steffen, second by Plaetz to adopt the following temporary flood recovery policy until a more comprehensive Policy can be established:

- 1) Cost Share 100% to repair any project that needs repairs that was installed in the years 2008 – 2010. Any other years' repairs will be made at the regular rate of 75%.
- 2) Extend the installation deadline date of practices for existing cost share contracts to December 31, 2012.
- 3) Cost share rate of 75% will be applied to any new project that comes in as flood related.

Motion carried by all voting yes.

**STATE COST SHARE:**

*FY 2008 Clean Water Legacy:*

Motion by Steffen, second by Morley to accept the following request for cost share assistance from the 2008 Clean Water Legacy Funds:

CWL-88-08	Grant Breitzkreutz	Intakes	\$1,200.00
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Motion carried by all voting yes. RCRCRA will provide technical support.

Motion by Plaetz, second by Steffen to approve the following contract for payment:

CWL-81-08	Alan Krienke	Intakes	\$1,403.54
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Motion carried by all voting yes.

*FY 2010 Clean Water Fund:*

Motion by Heiling, second by Steffen to approve cost share payment from the 2010 Clean Water Funds:

CWF-13-10	Eric Benson	Intakes	\$1,575.00
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Motion carried by all voting yes.

*District:* Robert Syverson had flood damage on his waterways that were installed in 2006. Motion by Plaetz, second by Morley to provide 75% cost share on the flood damage repair. Cost share estimate for the repairs are \$1,500, their cost share for repairs will not exceed \$1,125. Motion carried by all voting yes.

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### *STATE COST SHARE (continued):*

**EVANS RANCH COST SHARE CONTRACT:** At the October meeting Brian Pfarr presented a cost share application for Evan's Farm for either a waterway or basins and did not know the cost estimate. It has been determined that the project will be a water and sediment control basin with a cost estimate of \$19,711.20. Our cost share will be \$14,783.40. The funds will come from the 2008 Clean Water Legacy Funds.

**BILLS PAYABLE:** Motion by Plaetz, second by Heiling by to approve payment of all bills through November 10, 2010 totaling \$31,007.05. Motion carried by all voting yes.

### **REPORTS:**

Kari Clouse entered the meeting at 8:10 a.m.

*Office Assistant:* Clouse 1) Compiled information for 2009 Audit. 2) Payroll and associated reports. 3) Submitted 3<sup>rd</sup> quarter sales and use tax. 4) Items for board meeting. 5) Accounts payable and other financial items for October month end. 6) Brought Water Management financial up to date through October, 2010. 7) Invoiced RCRCRA for internet services and office support. 8) Attended last RCRCRA board meeting. 9) As needed, assist RCRCRA with books. 10) Completed 3<sup>rd</sup> quarter supply order for NRCS. 11) Set up new accounts for 2010 Clean Water fund. 12) Put 2011 work plan in eLINK for MRBI. 13) Entering Water Management expenses in eLINK. 14) Submitted RIM reimbursement invoice to BWSR.

Kari Clouse left and Karen Wilhelm entered the meeting at 8:27 a.m.

*Education Coordinator:* Wilhelmi - 1) Worked on all cost share files. 2) Assist NRCS with scanning, mailing and others as needed. 3) Updated Web-Site. 4) Help with RIM Riparian Buffer Program. 5) Working on Environmental fair for 2011. 6) Started working on 2011 Woman' Day Program. 7) Sent out several news releases for NRCS and SWCD. 8) Entered information in eLINK. 9) Working with FSA to update deeds, etc. in RIM and CRP folders. 10) Setting up Ecology Bus for two schools in 2011. 11) Gave a presentation to Rotary on Monday. 12) Putting together the 2010 Water Management Newsletter. 13) Continue to work on RIM folders.

Karen Wilhelmi left and Judy Schulte entered the meeting at 8:34 a.m.

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REPORTS: (continued)

*Technical:* - Schulte 1) Native Buffer and EQIP spot checks. 2) Both CPL Grant applications were funded. 3) Helped with education grant for civic Engagement Project. 4) With Tom's help laid plastic and rock around storage building. 5) CRP site visits. 6) Tree scenarios and several tree site visits. 7) Attended BWSR Academy. 8) Have several WCA requests to address. 9) Attended the following meetings; flood disaster meeting, CLWP Meeting, Walk-In meeting. 10) Working on tree cost share contracts. 11) Survey basins with Brian. 12) Looking at project sites for the MRBI grant. 13) GPS'ed CRP site yesterday.

Judy Schulte left and Brian Christianson entered the meeting at 8:25 a.m.

*NRCS:* - Brain Christiansen – See attached report

Brian Christiansen left the meeting at 8:53 a.m.

*District Administrator:* Bernhardson 1) Attended Clean Water Council meeting, Steering Committee meeting and legislative recommendation for Clean Water Fund budget meeting. 2) Attended initial Woman's Day and Environmental Fair meetings. Letter sent to Gary Watson asking for NRCS Staff assistance. 3) Met with Area II to discuss the work for the MRBI Grant. 4) Attended 3 days of training at the BWSR Academy. 5) Sent congratulation notes to all senators and representatives elected to the Minnesota Legislature. 5) Prepared for and presented the 2010 Water Management Update to BWSR board members. 6) Attended Walk-In Program meeting. 7) At BWSR Academy attended Flood Recovery Meeting and have been working on trying to get projects identified. 8) Continue to process RIM Riparian Bufferstrip contracts. 9) Working with the Minnesota Cattlemen's Association on two important issues that affect Redwood County and other producers in the state: EQIP pay for Perimeter Fencing and make changes the way BWSR Water Quality funds are allocated. 10) Based on an email from Gary Watson, NRCS has determined they do not have the funds to enter into contribution agreements to complete CRP plans. 11) Put together information for Water Management Newsletter that will be in the Redwood Gazette shortly. 12) Worked on education grant for civic engagement project.

*RCRCA:* Steffen reported on the October 18, 2010 meeting.

*RC&D:* Mike reported on October 27, 2010 RC&D Meeting. RC&D received \$15,000 from State Conservationist Don Boulon for projects in the area.

*COUNTY COMMISSIONER:* Three commissioners were up for election and all three were re-elected. I have resigned my county commissioner office effective 12/31/10. There will be a special election on March 22, 2010.

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**MCIT ANNUAL MEETING:** MCIT will hold its annual meeting on Monday, December 6, 2010 at the St. Cloud Civic Center.

**AREA V MEETING:** Area V meeting will be held Thursday, November 18, 2010 at the YMCA in Marshall.

**OTHER BUSINESS:** None

**NEXT MEETING:** The next meeting of the Redwood Soil and Water Conservation District will be Thursday December 9, 2010 at 9:30 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

**ADJOURNMENT:** Chair declared the meeting adjourned at 9:08 a.m.

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Supervisor