

# SOIL AND WATER CONSERVATION DISTRICTS



“Helping bring YOU clean water”

## Redwood SWCD

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### Supervisors

Chair  
Mike Hewitt  
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Vice Chair  
Donald Steffen  
District II  
(507) 648-3485

Secretary  
Thomas Morley  
District I  
(507) 641-3742

Treasurer  
Joseph Plaetz  
District IV  
(507) 747-2803

PR & I  
Ralph Heiling  
District III  
(507) 249-3568

**Staff**  
Marilyn  
Bernhardson  
District  
Administrator

Kari Clouse  
Office  
Assistant

Judy Schulte  
District  
Technician

Karen  
Wilhelmi  
Education  
Coordinator

## MINUTES FROM THE AUGUST 12, 2010 MONTHLY BOARD MEETING

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 8:00 a.m., on Thursday, August 12, 2010 by Chair Mike Hewitt. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

**BOARD MEMBERS PRESENT:** Mike Hewitt – Chair  
Tom Morley – Secretary  
Joe Plaetz – Treasurer  
Ralph Heiling – PR&I

**STAFF:** Marilyn Bernhardson – District Administrator

**COUNTY COMMISSIONER:** Gary Dahms

**ADOPT AGENDA:** Motion by Heiling, second by Morley to approve agenda with the addition of RCRCA Office Support and BWSR Academy. Motion carried by all voting yes.

**MINUTES:** Motion by Heiling, second Plaetz to approve the minutes from the July 7, 2010 board meeting as sent. Motion carried by all voting yes.

**PUBLIC COMMENT:** None

### STATE COST SHARE:

*District:*

Motion by Plaetz, second by Morley to approve payment of the following completed cost share contracts:

Karen Wilhelmi	3-10	Merlyn Steffen	Fmstd	\$218.50
Education Coordinator	14-08	Greg Willie	Fmstd	\$839.00

Motion carried with all voting yes.

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### *Native Buffer:*

Motion by Plaetz, second by Heiling to accept the following request for cost share assistance:

NB1-10	Luann Kern	Restoration of Habitat	\$7,200.00
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Motion carried by all voting yes.

### *FY 2008 Clean Water Legacy:*

Motion by Morley, second by Plaetz to accept the following requests for cost share assistance from the 2008 Clean Water Legacy funds:

CWL-82-08	Nancy Hewitt	Intakes	\$ 300.00
CWL-83-08	Effie Hacklander	Intakes	\$ 900.00
CWL-84-08	Sunny Ruthchild	Intakes	\$ 900.00
CWL-85-08	Hartwin Kreft	Basins	\$2,430.00

Motion carried with Hewitt abstaining. RCRCRA will provide technical support for CWL 82-08, CWL-83-08 and CWL-84-08. NRCS will provide technical assistance on CWL-85-08.

Motion by Heiling, second by Morley to approve payment for the following contract:

CWL-75-08	SWROC	Dam Repair	\$12,396.65
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Motion carried by all voting yes.

**BILLS PAYABLE:** Motion by Plaetz, second by Heiling to approve payment of all bills through August 12, 2010 totaling \$39,970.02. Motion carried by all voting yes.

### **REPORTS:**

Kari Clouse entered the meeting at 8:18 a.m.

*Office Assistant:* Clouse 1) Helped with budget for 2011. 2) Completed water plan financial for January – July. 3) Helping to reconcile 2008 CWL cost share. 4) Reconciled farm bill account. 5) Completed bank reconciliation, accounts payable and financial reports for board meetings. 6) Entered accounts receivable and electric fund transfer. 7) Payroll and tax reports for 2<sup>nd</sup> quarter. 8) Assist NRCS whenever they need help. 9) Helped with fair and Farmfest displays. 10) Helped with signage and preparation for pasture workshop. 11) Report financial information in eLink. 12) Working on tree replacement postcards.

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### REPORTS (continued)

*Office Assistant:* 13) Attending meetings and taking minutes for RCRCA. 14) Complete all the necessary financial items for RCRCA. 15) Finished spot check copies. 16) Submitted rain gauge report.

Kari Clouse left the meeting and Karen Wilhelm entered the meeting at 8:20 a.m.

*Education Coordinator:* Wilhelmi - This has been a very busy time. 1) Worked on State cost share, Clean Water Legacy and Clean Water Fund files. 2) Assisted NRCS with scanning, mailing and miscellaneous office work. 3) Kept web site updated. 4) Helped process riparian buffer strip program paperwork. 5) For Redwood County fair; put together display board, set up, kept stocking and checking and took booth down Sunday evening. 6) Farmfest – Sent out request for workers, put together schedule on website, sent out worker letters and badges, put together display board, set up, checked every morning and evening, worked a shift and tore down. 7) Helped make changes in water management plan. 8) Helped with Woman's Day Event in June had a good turn out and excellent speakers. 9) Sent out news releases for SWCD and NRCS. 10) Got spot check sheets ready. 11) Pasture Management Workshop – Developed mailing list, mailing labels, brochure, poster, handouts, display board, and sign in sheet and mailed flyer. 12) Helped with several items for the CWC, Lessard Sam and LCCMR tour at the Minnesota River. 13) Mailed out information letter and letters of invite to the legislative candidates for the upcoming September 1<sup>st</sup> meeting. 14) Continue to work on re-filing and making changes to the RIM folders. 15) Help out where ever needed.

Karen Wilhelmi left the meeting and Judy Schulte entered the meeting at 8:23 a.m.

*Technical:* Three months of reporting - Schulte 1) Planted trees and rain garden. 2) Matted trees. 3) Started tree visits for 2011. 4) Completed cost share vouchers for trees. 5) Working with individuals who want to sign up for native buffer cost share. 6) CRP scenarios. 7) Prepared and presented at Woman's Day Workshop. 8) Attended GPS Training. 9) Continue to work on WCA Issues. 10) DNR wells. 11) Working on 4 Rock Outcrop applications for new round of funding. 12) Worked with boy scouts on Medrud's WHIP contract. 13) Helped on various grazing projects. 14) Worked with Hogan family to develop farm plan and CRP scenarios. 15) Input on water management update. 16) Hydric soil training. 17) RIM Spot checks. 18) Helped with a tour of the Minnesota River for 3 legislative councils. 19) Help Area II survey and stake projects. 20) Developed tree display for fair. 21) Developed CRP display and worked on brochure for Farmfest and worked at Farmfest. 22) Helped with pasture management workshop. 23) Finished billings for trees and tree matting. 24) Worked with MnDOT to finalize paperwork for living snow fence.

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**WCA REPLACEMENT PLAN:** Farmers Union Industries LLC has submitted an application for withdrawal of wetland credits from the City of Redwood Falls Bank. Replacement is a ratio of 2:1. Motion by Heiling, second by Plaetz to approve the WCA replacement plan for Farmers Union Industries, LLC. Motion carried by all voting yes.

Judy Schulte left the meeting at 9:00 a.m.

### REPORTS (continued)

*District Administrator:* Bernhardson 1) Attended Clean Water Council meeting. Also participated in the tour of the Minnesota River, Redwood and Renville Counties for Clean Water Council, Lessard Sam Outdoor Heritage Council and LCCMR. 2) Attended Water Summit in St. Cloud. 3) Made additional changes to Water Management Plan. Public hearing date is set for September 7, 2010 during a county commissioner's meeting. 4) Worked on invite, mailing lists, and other planning for the pasture management workshop and also attended the very successful workshop. 5) Helped plan Farmfest items, set up and worked one shift. 6) Developed information that we sent out for the first notice to candidates running for house and senate. 7) Continue to process Riparian RIM contracts. All but three are finalized from the first signup. We were notified that we received funding for 29 contracts for the 2<sup>nd</sup> sign up. 8) Prepared budget and sent to the county commissioners also attended budget meeting with the commissioners. 9) County has indicated if we wanted to purchase pictometry it would cost government agencies \$1,500 for the entire set of 12" photos.

*RCRCA:* No report from board member. However, staff found out that RCRCA will be hiring a full time office staff person. Bernhardson spoke with Goodrich about the position, which as yet has not been filled.

*Water Summit:* Heiling and Dahms reported on the Water Summit held in St. Cloud on July 12, 2010.

*NRCS:* Report handed out as DC was on CSP field verification meetings in the field.

*COUNTY COMMISSIONER:* Appreciated District coming to present 2011 budget.

**MASWCD CANDIDATE PROSPECTUS:** Have information if anyone is interested in running for MASWCD president or vice-president. If interested you need to submit a letter of interest to MASWCD by August 31, 2010.

**DISTRICT CAPACITY SCORE SHEET:** Board reviewed and signed the 2011 District capacity score sheet. Grant and Dawn Breitreutz have been selected as our 2011 Outstanding Conservationists.

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**AREA V MEETING:** Area V meeting will be held September 1, 2010 at the Community Center in Redwood Falls. All legislative candidates have been invited.

**MCIT DIVIDEND NOTICE:** 2010 Dividend from MCIT will be \$2,706.

**BSWR GRANTS:**

We were notified that we received an extension to December 31, 2010 for the 2008 Clean Water Legacy Grant. Motion by Heiling, second by Morley to approve amendment and authorize chair to sign.

2011 Grant Agreement – Motion by Plaetz, second by Morley to authorize chair Hewitt to sign our 2011 grant agreement. Motion carried by all voting yes.

**BWSR ACADEMY:** BWSR will be holding their academy October 26-October 28<sup>th</sup> at Breezy Point Convention Center. Motion by Heiling, second by Plaetz authorizing Schulte and Bernhardson to attend. Motion carried by all voting yes.

**OTHER BUSINESS:** None

**NEXT MEETING:** The next meeting of the Redwood Soil and Water Conservation District will be September 9, 2010 at 8:00 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

**ADJOURNMENT:** Chair declared the meeting adjourned at 9:40 a.m.

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Supervisor