

# SOIL AND WATER CONSERVATION DISTRICTS



“Helping bring YOU clean water”

## Redwood SWCD

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### MINUTES FROM THE JUNE 11, 2009 MONTHLY BOARD MEETING

#### Supervisors

Chair  
Mike Hewitt  
District V  
(507) 859-2406

Vice Chair  
Donald Steffen  
District II  
(507) 648-3485

Secretary  
Thomas Morley  
District I  
(507) 641-3742

Treasurer  
Joseph Plaetz  
District IV  
(507) 747-2803

PR & I  
Ralph Heiling  
District III  
(507) 249-3568

**Staff**  
Marilyn  
Bernhardson  
District  
Administrator

Kari Clouse  
Office  
Assistant

Judy Schulte  
District  
Technician

Karen  
Wilhelmi  
Education  
Coordinator

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 8:00 a.m., on Thursday, June 11, 2009 by chair Mike Hewitt. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

#### **BOARD MEMBERS PRESENT:**

Mike Hewitt – Chair  
Don Steffen– Vice-Chair  
Tom Morley – Secretary  
Ralph Heiling – PR&I

**STAFF:** Marilyn Bernhardson – District Administrator

**COUNTY COMMISSIONER:** Gary Dahms

**ADOPT AGENDA:** Motion by Heiling, second by Steffen to adopt the agenda with the addition of fair, DNR Well contract and district promotion items. Motion carried by all voting yes.

**MINUTES:** Motion by Steffen, second by Heiling to approve the minutes from the May 14, 2009 board meeting as sent and minutes from the June 3, 2009 special meeting, as presented. Motion carried by all voting yes.

**PUBLIC COMMENT:** None

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### STATE COST SHARE:

*District FY 2008:* Motion by Heiling, second by Morley to approve payment for the following completed cost share contracts:

11-08	Joe Schueller	Fmstd	\$721.28
12-08	Josh Fogelson	Fmstd	\$540.36

Motion carried by all voting yes.

At the request of the landowner, motion by Heiling, second by Morley to cancel the following request for cost share:

8-08	Thomas Rothmeier	Fmstd	\$1,050.00
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Motion carried by all voting yes.

Motion by Steffen, second by Heiling to accept the following request for cost share assistance:

14-08	Sandy Willie	Fmstd	\$930.00
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Motion carried by all voting yes.

*District FY 2009:* Motion by Morley, second by Steffen to approve payment for the following completed cost share contracts:

2-09	Nathan Anderson	Fmstd	\$751.94
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Motion carried by all voting yes.

### *FY 2007 Clean Water Legacy*

At the request of the landowner, motion by Steffen, second by Heiling to cancel the following request for cost share assistance:

CWL-76-07	Lloyd Goltz	Dam
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Motion carried by all voting yes.

Motion by Morley, second by Steffen to approve final payment for the following completed cost share contracts:

CWL-8-07	Craig Deutz	N. Mgt.	\$1,875.00
CWL-11-07	W. Moldestad	N. Mgt.	\$1,875.00
CWL-12-07	Glen Krog	No-Till	\$3,750.00
CWL-13-07	Calvin Gilbert	No-Till	\$1,200.00
CWL-14-07	Josh Oslund	No-till	\$1,890.00
CWL-15-07	Conrad Schardin	No-till	\$3,750.00

Motion carried by all voting yes.

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#### *FY 2007 Clean Water Legacy (continued)*

Motion by Steffen second by Morley to approve payment for the following cost share contracts:

CWL-32-07 (2 <sup>nd</sup> payment)	Scott Helget	No-till	\$ 483.00
CWL-37-07 (1 <sup>st</sup> payment)	Micah Eidem	Strip-Till	\$3,708.00
CWL-40-07 (2 <sup>nd</sup> payment)	Scott Helget	No-Till	\$1,260.00
CWL-45-07 (2 <sup>nd</sup> payment)	Cory Jensen	No-Till	\$1,380.00

Motion carried by all voting yes.

Motion by Heiling, second by Morley to approve payment for the following completed cost share contracts:

CWL-57-07	Duane Carrow	Intakes	\$675.00
CWL-63-07	Bruce Rigge	Intakes	\$450.00
CWL-73-07	Ivan Kuhlman	Intakes	\$675.00

Motion carried by all voting yes.

There are additional 2007 Clean Water Legacy funds that need to be paid out by June 30, 2009 that are not ready for approval at this meeting. Therefore, based on BWSR's approval, the board can pre-approve these projects as long as they are certified by the individual who has job approval authority to approve the project. Motion by Heiling, second by Steffen to pre-approve any project from FY 2007 that needs to be paid out by June 30, 2009 as long as the individual who has job approval authority approves the certification voucher. Motion carried by all voting yes.

#### *FY 2008 Clean Water Legacy*

Motion by Steffen, second by Morley to approve payment for the following cost share contracts:

CWL-12-08 (2 <sup>nd</sup> payment)	Schardin Farms	N.Mgt	\$3,750.00
CWL-42-08	Gordon Vosberg	Intakes	\$ 282.00
CWL-44-08	George Erbers	Intakes	\$ 239.38
CWL-52-08	Dan VanLeeuwe	Intakes	\$ 319.17

Motion carried by all voting yes.

Motion by Heiling, second by Steffen to accept the following request for cost share assistance:

CWL-57-08	Gary Louwagie	Intakes	\$ 300.00
CWL-58-08	Steve Hesse	Intakes	\$5,100.00
CWL-59-08	Willard Pfarr	Intakes	\$ 300.00

Motion carried by all voting yes.

RCRCA will provide technical assistance on contracts CWL-57-08 through CWL-59-08

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### STATE COST SHARE (continued)

#### Buffer Strip Program:

Motion by Steffen, second by Morley to approve the following request for cost share assistance under the Buffer strip Cost Share Program:

BS-4-08	Vilo Dahmes	Mgt.Habitat	\$11,354.00
BS-5-08	Curtis Trost	Mgt.Habitat	\$ 1,162.00

Motion carried by all voting yes.

**BILLS PAYABLE:** Motion by Steffen, second by Heiling to approve payment of bills, with the exception of Diane Thram, through June 11, 2009 totaling \$59,960.57. Motion carried by all voting yes.

#### REPORTS:

Judy Schulte entered the meeting at 8:35 a.m.

*Technical Report:* Schulte 1) Trees were all planted by June 1<sup>st</sup> and currently selling off last of the inventory. 2) Worked on items for the Tours. 3) WRP/RIM Applications. 4) Residue checks 5) Will be doing junior rangers next couple of weeks. 6) Taking Rock Outcrop applications 7) Have three tree appointments. 8) Work on establishing a native garden in the front of the building.

Judy Schulte left the meeting and Karen Wilhelmi entered the meeting at 8:53 a.m.

*Education Report:* Wilhelmi 1) Scheduled the Ecology bus for Redwood Valley Middle School 5<sup>th</sup> graders. 2) Helped with trees, plantings and in other areas. 3) Helped with items for the tours. 4) Working on the environmental fair committee. 5) Attended employees and environmental fair meetings. 6) Covered for Kari when she was gone. 7) Updated web-site. 8) Starting on exhibits for fair and farm fest. 9) Will be helping with junior rangers. 10) Received positive feedback from schools we scheduled the Science Museum to give presentations to. 11) Worked on 07 and 08 clean water fund spreadsheets. 12) Start working on eLINK.

Karen Wilhelmi left the meeting at 8:55 a.m.

*District Administrator:* Bernhardson 1) Attended Clean Water Council Meeting. 2) Mailed out several WCA determination letters. 3) Prepared items for residue checks. 4) Prepared paperwork for all the cost share contracts, district and clean water legacy. 5) Reconciled 2007 and 2008 clean water funds and district state cost share account. 6) Attended employees meeting. 7) Worked on tour.

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Brian Pfarr entered the meeting at 9:10 a.m.

*NRCS:* Pfarr 1) District Conservationist position has been put on hold due to budget shortfall. 2) Redwood County has received an additional \$61,476 for WHIP. 3) Total of 22 EQIP applications were received of which 10 funded for \$261,000. Our county received the most funds in the area. There is the possibility that more contracts could be funded if funds become available. 4) Will get one organic contract funded from the organic Initiative EQIP fund. 5) Five WRP/RIM contracts have been submitted.

Brian Pfarr left at 9:23 a.m.

*RCRCA:* Steffen reported on the May 18, 2009 meeting. Steffen presented a joint powers addendum that will go through September 30, 2009.

**RCRCA ADDENDUM:** Motion by Heiling, second by Morley to authorize Steffen to sign the addendum at the RCRCA meeting. Motion carried by all voting yes.

*County Commissioner:* Dahms – 1) Government center should be ready for occupancy by middle of July. 2) County is waiting to see how much funds will be reduced by unallotment.

**AREA V MEETING:** Area V meeting is Thursday, June 18, 2009 starting at Minnesota West Community and Technical College in Pipestone and in the afternoon will tour Pipestone National Monument. Need to let Cottonwood know who plans to attend by June 12<sup>th</sup>. Heiling will plan to attend.

**SUPERVISOR/EMPLOYEE ORIENTATION:** The orientation is scheduled for July 14 and 15<sup>th</sup> at the Holiday Inn in St. Cloud. Handed out copies of the tentative agenda. Will contact Joe Plaetz to see if he can attend. Morley and Hewitt are interested in attending July 15<sup>th</sup> only. Will check with MASWCD to see if any supervisor can attend the 2<sup>nd</sup> day and if they have to pay the full registration.

**TOUR WRAP UP:** Lot of positive comments. Held a discussion about how often we should host them.

**AFFILIAITE PROGRAM:** What do we want to do with the program? Had seven (7) affiliate members attend the tour. We had only 38 affiliate pay this year with the potential of 60 who have paid in the past. Discussed different ideas for next year that will be looked into.

**2010 BUDGET DEVELOPMENT:** Need to develop 2010 budget to approve at the July board meeting. Heiling and Plaetz will meet with Bernhardson prior to the July meeting.

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**FAIR:** Fair is scheduled July 29-August 2<sup>nd</sup>. Do you want supervisors and staff to work in the booth? Will have possible times at the July board meeting for Supervisors to sign up for working a shift.

**DNR WELL CONTRACT:** We received the new DNR well monitoring contract for seven (7) wells to be monitored from July 2009 through June 2010. During that time the district will measure the seven (7) wells eight (8) times. Motion by Steffen, second by Heiling to authorize the chair to sign the new well monitoring contract with DNR. Motion carried by all voting yes.

**PROMOTIONAL ITEMS:** The district staff would like to have clothing with our name and logo on them. Staff is willing to purchase the clothing if the board would pay for the embroidery on them. Motion by Heiling, second by Morley to pay for the embroidery on clothing for staff since it is classified as promotion. Motion carried by all voting yes.

**NEXT MEETING:** The next meeting of the Redwood Soil and Water Conservation District will be held July 9, 2009 at 8:00 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

**ADJOURNMENT:** Chair adjourned the meeting at 10:30 a.m.

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Supervisor