

SOIL AND WATER CONSERVATION DISTRICTS



“Helping bring YOU clean water”

Redwood SWCD

1241 E Bridge St.—Suite C
Redwood Falls, MN 56283
Phone: 507-637-2427 EXT 3
Fax: 507-637-6002
redwoodswcd.org

Supervisors

Chair
Mike Hewitt
District V
(507) 859-2406

Vice Chair
Donald Steffen
District II
(507) 648-3485

Secretary
Thomas Morley
District I
(507) 641-3742

Treasurer
Joseph Plaetz
District IV
(507) 747-2803

PR & I
Ralph Heiling
District III
(507) 249-3568

Staff

Marilyn
Bernhardson
District
Administrator

Kari Clouse
Office
Assistant

Judy Schulte
District
Technician

Karen
Wilhelmi
Education
Coordinator

MINUTES FROM THE DECEMBER 10, 2009 MONTHLY BOARD MEETING

The monthly meeting of the Redwood Soil and Water Conservation District was called to order at 9:30 a.m., on Thursday, December 10, 2009, by chair Mike Hewitt. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

BOARD MEMBERS PRESENT:

Mike Hewitt – Chair
Donald Steffen – Vice-chair
Tom Morley – Secretary
Ralph Heiling – PR&I

STAFF: Marilyn Bernhardson – District Administrator

COUNTY COMMISSIONER: Gary Dahms

ADOPT AGENDA: Motion by Heiling, second by Steffen to adopt the agenda with the addition of Local Work Group Meeting. Motion carried by all voting yes.

MINUTES: Motion by Steffen, second by Morley to approve the minutes from the November 12, 2009 board meeting as sent. Motion carried by all voting yes.

PUBLIC COMMENT: None

STATE COST SHARE:

District: Amendment – Cletus Gewerth’s state cost share contract needed to have 859 feet of 6 inch tile added for a stable outlet and an extension was needed to extend end block. Motion by Steffen, second by Heiling to approve the amendment for an additional \$2,618.69. Motion carried by all voting yes.

Motion by Steffen, second by Morley to approve payment of the following completed cost share contracts:

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STATE COST SHARE: (Continued)

3-09	Evan's Ranch	638's	\$15,864.00
13-08	Cletus Gewerth	638's	\$ 9,496.94

Motion carried by all voting yes.

FY 2008 Clean Water Legacy – 319 Funds:

Motion by Heiling, second by Morley to accept the following request for cost share assistance:

CWL-73-08	Nancy Hewitt	Intakes	\$900.00
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Motion carried with Hewitt abstaining.

FY 2008 Clean Water Legacy – BWSR Funds:

Motion by Steffen, second by Heiling to approve payment for the following cost share contracts:

CWL-50-08	Fred Pfeiffer	638's	\$11,318.90
CWL-74-08	Herb Kreft	638's	\$ 8,075.50
CWL-71-08	Altermatt Farms	638's	\$ 10,341.11

Motion carried by all voting yes.

BILLS PAYABLE: Motion by Morley, second by Steffen to approve payment of bills through December 10, 2009 totaling \$17,163.04. Motion carried by all voting yes.

Motion by Morley, second by Steffen to pay compensation and expenses for any supervisor who plans to attend RCRCA meeting on Saturday, December 12, 2009. Motion carried by all voting yes.

REPORTS:

Judy Schulte entered the meeting at 9:45 a.m.

Technical Report: Schulte 1) Purchased equipment for weed management. Making brochure. 2) Surveyed with Area II on several projects. 3) Starting to survey other projects. 4) Working on new BWSR buffer programs. 5) State Cost Share inspections. 6) Measured wells. 7) WCA construction projects processed. 8) Tree sales and design. 9) Stop logs out of Horseshoe Lake. 10) Completed several RIM re-seed applications and sent to BWSR. 11) Working with Native Buffer grants and clean water. 12) CRP proposals. 13) Completed computer security training.

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Judy Schulte left the meeting and Karen Wilhelmi entered the meeting at 10:12 a.m.

Education Report: Wilhelmi 1) Completed alphabetizing RIM/CREP folders. 2) Completed the Water Plan Newsletter. 3) Sent sign up to schools for the 2010 Envirothon. 4) Working on schools presentation. 5) eLINK. 6) Helped with scanning. 7) Prepared forms to complete the state cost share spot checks. 8) Updated web-site. 9) Ordered supplies for water presentations. 10) Thanked the board for allowing her to attend MASWCD State Convention. 11) Helping with address locating for mailing letters for new filterstrip program. 12) Submitted several articles to papers in the county.

Karen Wilhelmi left the meeting at 10:15 a.m.

District Administrator: Bernhardson 1) Attended Clean Water Council and Steering Committee Meetings. 2) Accounts receivable has been paid in full. 3) Finalized Clean Water grant application and helped with the Native Buffer grant application. 4) Attended the Area V Meeting. 5) Prepared presentation for State Convention and attended State Convention. 6) Prepared a new division of duty policy. 7) Working on updating policy statements for board review. 8) Working on 2010 Annual Plan of Work with new format. 9) Processing RIM Rock Outcrop easements. 10) Finalized items for water management newsletter. 11) Attended a meeting with Green Corridor who are required to put together a plan for LCCMR on the Minnesota River. 12) Our office will be participating in re-inventorying a minor watershed in the Redwood River watershed that was part of MRAP we did in 1991. 13) Completed NRCS Security Training.

April Sullivan entered the meeting at 10:25 a.m.

NRCS: Sullivan – NRCS report attached.

Discussed the need to hold a local work group listening session and ranking meeting. Meeting will be held January 14, 2010, with the listening session to begin at 1:00 p.m. and the ranking session at 2:00 p.m.

Went over the agreement for the "Acknowledgement of Section 1619 Compliance". Motion by Heiling, second by Morley to authorize chair to sign the Acknowledgement of section 1619 compliance agreement. Motion carried by all voting yes.

April Sullivan left the meeting at 10:45 a.m.

RCRCA: No one from the district was at the last meeting, but it looks like they will look at purchasing a different vehicle.

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County Commissioner: Dahms – 1) Attended the AMC annual meeting that was held last week.

Area V Meeting – Steffen and Heiling reported on the November 19th Area V meeting.

State Convention: Heiling reported on MASWCD's State Convention

LAPTOP COMPUTER: Motion by Steffen, second by Morley to purchase a Dell computer from SW/WC at the price of \$1,112.72. Motion carried by all voting yes.

OTHER BUSINESS: Don Steffen talked about his stream bank stabilization project that was to be funded through the Wildlife Habitat Incentive Program, being turned down because of a letter from Department of Natural Resources.

NEXT MEETING: The next meeting of the Redwood Soil and Water Conservation District will be held January 14 at 9:30 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

ADJOURNMENT: Meeting was adjourned at 11:20 a.m.

Supervisor